

Friends of Blue Star Trail  
Board Meeting Minutes  
July 20,2017

Friends present: Jeanne Van Zoeren, John Adams, Sunny Hill, Clark Carmichael, Rosie Burke(Phone), and Laura Hager(Phone)

1. The June minutes were reviewed with minor corrections. The minutes were approved as corrected.
2. Treasurers report-John Adams.  
John reported that the ACCF fund balance is \$250,660; the operating fund is \$17,074. John introduced the Maintenance policies and procedures options based upon his research. A lengthy discussion followed. It was agreed that Jeanne and John should meet with Theresa Bray (ACCF) to determine if and how the existing MOU with the ACCF should be altered. Jeanne will set up this meeting. John will finalize the Maintenance policy and procedure for presentation at the upcoming Stakeholder's and August board meetings.

There was also lengthy discussion regarding the total cost of the trail project in its entirety and the source of funding percentages. John will review and modify as needed so that our slide presentation will be up to date for the Stakeholder's meeting.

3. Presidents Report-Jeanne Van Zoeren presented the draft operating fund policy and procedure  
A lengthy discussion followed. The format was approved. It was agreed that there be some time allowances for the transfer of funds from our operating fund to the ACCF development fund. Jeanne will rework the document for approval at the August meeting.

John and Jeanne will be meeting with the Allegan County Board of Commissioners in August to request that an updated motion be approved with regard to Casco and Ganges Townships. The existing approval motion does not reflect our plan development in the years ahead.

The Stakeholder's meeting will also be held in August. All trail stakeholders will be invited to this annual meeting. **Board attendance is strongly encouraged.** The meeting will be held at the Saugatuck Township Hall at 10:00 AM. Jeanne will organize the meeting with the assistance of various board meetings. A pre- meeting may be needed. It was noted that we should

- (a) discuss the obligations of various government officials of the various townships and the county
- (b) request a designated representative from the various townships and the county
- (c) plan a stakeholder's meeting annually going forward
- (d) tell our story regarding fundraising success, expanded volunteer base, the quality of our volunteers, and our data system.

4. Lakeshore Harvest Ride- Clark summarized the preceding meeting, which was attended by those present with the exception of Rosie Burke.

5. Toast Party -Sunny Hill

Sunny shared suggestions for next year's event. These include a change in venue, a rework of the auction, and catering service now.

6. Board expansion- John Adams led a discussion of why and how we should increase the number of board members. All members now serve an unlimited term. Possible names were discussed and a list was created. Board members will follow up with possible candidates.

7. Policy Positions- The Thank You Notes and Data systems have not been completed. Assignments need to be assigned at the August meeting.

-Thank You Note acknowledgement process

-Data Systems

8. **Next meeting date: August 17, 2017 4:00 pm @Casco Township Hall**

Respectively Submitted (in the absence of Laura Jager)

Jeanne Van Zoeren